



## Residential Application Form

### Private and Confidential

*The information collected in this form will be used only in connection with the assessment of your eligibility and suitability for the tenancy) for which you are applying and will be destroyed after that assessment process (including, if applicable, preparing the tenancy agreement) has concluded.*

*If you wish your details to be retained for consideration in connection with other tenancies, please indicate: Yes/ No  
If yes, the form will be retained for 12 months, then shredded, unless requested sooner.*

**Please note all prospective occupants of the property aged over 18 must complete this form.**

<b>Application 1</b> <b>Full Name:</b> <b>(incl Title Miss, Mr, Mrs, Mx etc)</b>		<b>Date of Birth:</b>	
<b>Address (Please enclose a copy of a utility bill with this application to show your present address)</b>			
<b>Telephone Number(s)</b>	<b>Home</b>		
	<b>Work</b>		
	<b>Mobile</b>		
<b>Email Address</b>			
<b>If you have lived at your current address for less than 2 years, please provide previous address</b>			

<b>Applicant 1</b> <b>Employer's/Business Name &amp; Address</b>	
<b>Position and length of employment</b>	
<b>Salary/NI Number</b>	



## THE SOUTHILL ESTATE

HERITAGE | ECONOMY | COMMUNITY | ENVIRONMENT

<b>Application 2</b> <b>Full Name:</b> (incl Title Miss, Mr, Mrs, Mx etc)			<b>Date of Birth:</b>	
<b>Address (Please enclose a copy of a utility bill with this application to show your present address)</b>				
<b>Relationship to Application 1</b>				
<b>Telephone Number(s)</b>	<b>Home</b>			
	<b>Work</b>			
	<b>Mobile</b>			
<b>Email Address</b>				
<b>If you have lived at your current address for less than 2 years, please provide previous address</b>				

<b>Applicant 2</b> <b>Employer's/Business Name &amp; Address</b>				
<b>Position and length of employment</b>				
<b>Salary/NI Number</b>				

<b>Marital Status</b> Please delete as appropriate	Single		Married		Separated		Divorced		Partner	
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<b>Children</b>	<b>Age</b>



Type of accommodation required <small>Please delete as appropriate</small>	Detached		Semi-detached		Terraced	
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Number of bedrooms required <small>Please delete as appropriate</small>									
1		2		3		4		4+	

Preferred location (Please delete ✓ if not a preferred location)						
Southill		Broom		Stanford		
Cardington		Elstow		Other		

Maximum rental budget, per month, exclusive of utilities and Council Tax? (Please delete ✓ if not within your budget)							
From £800		£850-£1,000		£1,000-£1,500		£1,500+	

Type of property currently occupied/ rent paid	
Why do you wish to move from your current address?	
When ideally would you wish the tenancy to commence?	
Do you own any pets (please provide details of all pets including breed(s))	
Number of cars?	
Have any of the applicants ever been convicted of a criminal offence? If 'Yes' please give details	
Have any of the applicants ever been declared bankrupt, been issued a Bankruptcy Order or Individual Voluntary Arrangement? If 'Yes' please give details	
Have any of the applicants had any County Court Judgments against them? If 'Yes' please give details	



<b>Have you ever been served a Notice Seeking Possession?</b>	
<b>Do you currently claim for any Government benefits?</b> If 'Yes' please give details	
<b>Any other information that may support your application:</b>	

**Please enclose a copy of the passport for applicants over 18 years old. Guidance notes on this are appended to this Application Form.**

**Please also provide a copy of a recent Utility Bill for each applicant over 18 years old detailing their current address.**

<b>Applicant 1 Signature</b>		<b>Date</b>	
<b>Applicant 2 Signature</b>		<b>Date</b>	

**Please email/post this form to:**

**The Southill Estate, The Estate Office, Southill Park, Southill, Biggleswade, Beds SG18 9LJ**

**Tel: 01462 813 209. Fax: 01462 812 235. Email: [enquiries@southillestate.co.uk](mailto:enquiries@southillestate.co.uk)**

**Please note the following:**

1. The Southill Estate makes no guarantee and will give no undertaking to offer accommodation to any applicant.
2. No acknowledgement of receipt of this form will be made and applicants should telephone if they wish to enquire if it has been received.
3. Please sign and clearly print your name on the attached Credit Reference letter giving the Southill Estate permission to carry out a Credit check on all applicants.
4. The deposit required for the Property is five weeks rent together with the first month's rent being due upon signing the tenancy agreement.



The Southill Estate  
The Estate Office  
Southill Park  
Southill  
Biggleswade  
Beds SG18 9LJ

Date:

Your Ref:

Our Ref:

Dear Sirs,

**Application to Rent Property on the Southill Estate**

Please take this letter as permission for the Southill Estate office to undertake credit checks to assist in their consideration of the application for us to rent a property from the Southill Estate.

Yours faithfully

**Your name(s) here...**